

## Statement of Deficiencies

### 5305-B: Liability Insurance

Not Met

Policy Name/Number : Scottsdale #CPs5053 9

Dates of Coverage : exp.11-17-04

#### Findings/Corrections

5305.B. The Provider failed to maintain in effect a current commercial liability insurance policy to ensure medical coverage for children in care. The policy given for review Scottsdale #CPS0531596 reflects an expiration of 11-17-04.

### 5305-D: Department of Health

Not Met

Approval Date : not available

#### Findings/Corrections

5305.D. The Provider lacked documentation of a current annual inspection and approval from the Office of Public Health, Sanitarian Services.

### 5305-I: Staff Attendance

Not Met

#### Findings/Corrections

5305.I. The daily attendance record for staff failed to be maintained. The daily record for staff including the director, is to include the date, time (in and out) of arrival and departure.

### 5307-A.1: Mastercard

Not Met

#### Findings/Corrections

5307.A.1. ALL children's records reviewed lacked the required information on the Child's Information Form (MasterCard) as the following information was omitted [any dietary restrictions ]. Information form to include: name, birth date, sex, date of admission, name and phone number child's physician and dentist, dietary restrictions and allergies and signed and dated by the parent.

### 5311-A: Personnel Records

Not Met

#### Findings/Corrections

5311.A.4. THREE Staff failed to have a current health statement signed by a physician. ( director, sub, and part time worker)

### 5312-C: Annual Review

Not Met

#### Findings/Corrections

5312.C. THREE staff failed to document annual review of the orientation topics.

Center policies and practices including health and safety procedures;

Emergency and evacuation plan;

Supervision of children;

Discipline policy;

Job description;

Individual needs of the children enrolled;

Detecting and reporting child abuse and neglect;

Current Child Day Care Class "A" Minimum Licensing Standards;

Confidentiality of information regarding children and their families.

West Street Trailer Park Day Care  
311 West Street  
Farmerville, LA 71241

Date - 12/22/2004

License # - 1275

Action Code - 5

## ***Statement of Deficiencies***

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### **5315-A: Child-to-Staff Ratio Findings/Corrections**

**Not Met**

5315.A. There failed to be a minimum of 2 staff present during hours of operation. The specialist arrived 11:06a.m. One staff was present upon arrival. The second staff arrived 11:45. There are no infants or toddlers in this center. All present are 3, 5, and 10 years old.